SunShine®
Training

COURSE GUIDE
Awarded by Focus Awards

Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practices (RQF)

Understand how internal quality assurance supports reliable assessment.

6	60	45	24
CREDITS	TOTAL HOURS	GUIDED HOURS	COURSE MONTHS

About this course

A knowledge award for people exploring internal quality assurance or building their understanding of an IQA role. It covers the principles that underpin quality assurance within an organisation.

Who can join and what you arrange

Suitable for people with an interest in assessment quality. Practical access to assessors is not required for this knowledge-only unit. You need appropriate communication and study skills; Sunshine checks suitability.

Assessment and practical requirements

Complete a knowledge portfolio covering IQA principles, planning, monitoring, feedback and record keeping. **This award does not contain the practical IQA unit** and does not by itself demonstrate competence to carry out IQA.

Course period and portal access

24 months from purchase to complete the course. Lifetime portal access is separate from the course-completion period. Apply for an extension if you need longer.

Tutor support

Email and WhatsApp: 9:30am-5:30pm, Monday-Friday, UK time. Replies within **1 working day**; assignment feedback within **7 working days**. Portal details within **2 working days** after enrolment and eligibility checks.

Your next step

Choose the practical IQA award when you can internally quality assure real assessment activity. Any recognition of this knowledge unit is checked individually.

Course facts

Awarding body: Focus Awards
Level: 4 (RQF)
QRN: 601/6152/8
View the official Ofqual record
Sunshine minimum age: 19
Format: Online knowledge-based learning

What you will study

- Principles and practices of internally assuring assessment quality
- Planning and monitoring IQA
- Supporting assessors and maintaining records
- One mandatory knowledge unit; 6 credits

What the course includes

Materials, tutor support, assessment, Focus Awards registration, certificate, resubmissions and certificate postage. **All included.** Certificate release follows success, checks and full payment. Allow 6 weeks; up to 12 in busy periods.

Booking and enrolment

View current enrolment details and terms on the course page.

View courses and enrolment details

sunshinetraining.co.uk | info@sunshinetraining.co.uk
07515 971081 | Read the course terms before booking.